



# UpsideContract-LITE

## Scalable Contract & Commitment Management

### Solution Overview

UpsideContract-LITE provides a compelling reason for organizations to look at contract management and commitment management as a way to improve bottom line performance by maximizing contract value, reducing paper, and streamlining processes.

UpsideContract-LITE provides extensive functionality for managing contract header and detail information, amendment processing and related events and notification as standard. Optional functionality can be added for such things as, request processing, compliance management, and Event or Milestone tracking

UpsideContract-LITE ensures critical success factors of any contract management solution are visible and easily managed. Ease of use, integration with other systems, quick implementation, rapid realization of benefits, fast ROI, high user adoption and satisfaction, and improved management reporting are critical factors that drive the success of the solution. UpsideContract-LITE maximizes the benefits in these areas while providing the platform to establish industry-leading best practices in the contracting process.

UpsideContract-LITE is a scaled down version of our enterprise-class solution, UpsideContract, therefore the full integration options and capabilities of the complete solution are also available with UpsideContract-LITE. This means that UpsideContract-LITE can easily integrate with other systems including ERP, CRM, document management and / or supply chain systems. UpsideContract-LITE is a completely scalable solution that can meet current organizational requirements and, when appropriate, easily scale upwards.

### Flexible Contract Management

#### Cost Effective Solution

With low software license fees and deployment costs, organizations will immediately reap the rewards of this contract management solution. Plus, the flexibility and scalability of UpsideContract-LITE provides organizations with the contract management functions they need now and access to additional functionality as they require it in the future.

#### Features

UpsideContract-LITE **standard** features:

- Allows for the creation of a centralized library of contract templates.
- Create a library of clauses / text that can be used to store common contract language for use in templates or in-process contracts.
- Contract header information management (meta-data about the contract).
- Contract detail information management (definition of the goods/services being procured or sold).
- Attach documents as part of the contract body or as supporting material.
- Notification and Event Management.
- Data level and/or functional level access provide security features and customization of an enterprise-class solution.
- Workflow, business rules, and approvals management.
- Standard Reporting (several pre-built contract related reports) as well as ad-hoc reporting features.
- Amendment processing.

UpsideContract-LITE **optional** features include:

- Contract request processing using a 'wizard-like' tool to initiate the contract creation process.
- Add references within contracts to customers / vendors / individuals that are contract stakeholders.
- Business intelligence data cubes provide a graphical view of key contract data.
- Contract emails allow auditable access to contracts for offline review and redlining.
- Field label translations support Unicode-based fields.
- Compliance management.
- User Defined Fields (UDFs) to dynamically add fields of information onto a contract or supplier record.
- Document sharing in Microsoft Word® for seamless importing and exporting of contract documents.
- Supplier / customer management including a view to performance related items.
- Attached document search – full-text searches for keywords in attached documents of almost any format (over 200 formats supported).

## Flexible Contract Management

### Benefits

- Cost effective contract lifecycle management with minimized license fees and deployment costs.
- Flexible and scalable contract lifecycle management – get only the functionality you need, when you need it.
- Intuitive and user-friendly interface helps to reduce training time and costs.
- Flexible configuration options allow organizations to make modifications and customizations to tailor-fit the user interface to their needs.
- Greatly improved management of contracts, related documents, and events.
- Improved access to contracts and related information – greater contract and commitment visibility.
- Streamlined processes that result in reduced operating expenses.
- Improved relationships with all stakeholders (i.e., staff, customers, vendors).
- Maximum realization of revenue potential and / or cost savings by maximizing the benefits of each contract.
- Strategic sourcing benefits – maximize buying power through better managed contracts.
- Business Intelligence through proper analysis of information about contracts and contracted activities.

### Flexible Scalability

UpsideContract-LITE customers can start small and grow as their requirements expand – with an upgrade path that is as simple as licensing and ‘toggling on’ optional features (and hence no need to go through an expensive and time consuming upgrade process).

UpsideContract-LITE offers the same feature richness as UpsideContract; however, through security and license control these features can be turned on and/or off, minimizing costs to your organization. This flexibility enables the seamless migration from the standard UpsideContract-LITE functionality to the full enterprise-class functionality of UpsideContract. This approach provides complete flexibility for companies to evolve their contract management processes over time and manage their investment in the solution accordingly.

**UpsideContract-LITE**

For more information about **UpsideContract-LITE** visit [www.upsidesoft.com](http://www.upsidesoft.com).

Contact us at [ask@upsidesoft.com](mailto:ask@upsidesoft.com).

## About Upside Software

Upside Software is the worldwide leader in Contract Lifecycle Management (CLM) solutions. About 300 Customers around the globe use Upside Software's suite of products to confidently perform Contract Management, Commitment Management, Sourcing & Procurement, and Invoice & Billing management activities throughout their organizations.

Upside Software's products address the needs of Enterprise (e.g. Fortune 500, Global 2000), Public sector (Federal, State / Provincial, Municipal and Health Care), and Small & Medium Enterprise (SME) customers. Customers realize significant cost savings while improving customer and supplier relationships. Upside Software's solutions are deployed very quickly and typically provide a full return-on-investment (ROI) in well under a year, often in less than six months.

Founded in 2000, Upside Software is a profitable, rapidly growing software company with an advanced, yet mature, and comprehensive product suite. The company has extensive experience delivering real value to customers (about 300) of every size and in most industry verticals.

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